



SINGAPORE UNIVERSITY OF
TECHNOLOGY AND DESIGN

INBOUND SUSEP GUIDE AY2025

Spring Term (Jan - Apr)



READY TO BUILD A BETTER WORLD BY DESIGN?

Table of Contents

● [1](#) Why Choose SUTD

About SUTD

- [3](#) Campus Location
 - [5](#) Area of Study
-

Singapore Universities Student Exchange Programme (SUSEP)

- [8](#) Eligibility
 - [8](#) Exchange Options
 - [9](#) Subjects Information
 - [11](#) Exchange Timeline
-

Life at SUTD

- [13](#) Campus Facilities
 - [15](#) Student Life
 - [17](#) Student Support
-

Annexes

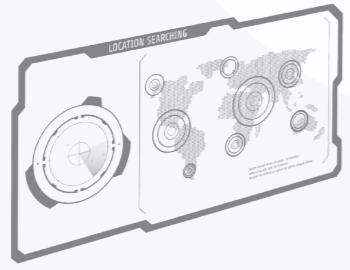
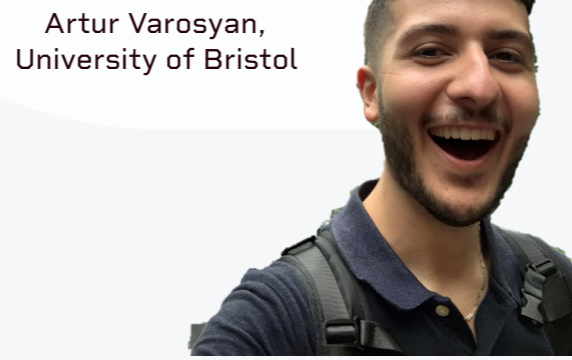
- [20](#) Key Exchange Dates
- [21](#) Credit and Grading System
- [22](#) User Guide for Exchange Application
- [25](#) Frequently Asked Questions
- [26](#) Useful Links and Resources



01
**INTERDISCIPLINARY,
 DESIGN-CENTRIC
 CURRICULUM**

SUTD offers interdisciplinary learning experience where you can easily take cross pillar subjects. You also get to work on design-related projects with full access to our Fabrication Lab facilities, that supports prototyping and turning your ideas into reality.

I had the chance to study subjects and topics that I would have never expected to have done in my life. Alongside my major-related courses, in the field of Computer Science, I have studied Healthcare, Architecture and Entrepreneurship modules that were really eye-opening for me and allowed me to expand my horizons.



**WHY
 CHOOSE
 SUTD**

02
**HANDS-ON
 COLLABORATIVE
 LEARNING**

Experience a MIT-like education where 90% of our curriculum were developed by MIT. With a 11:1 student to faculty ratio, SUTD focuses on hands-on small group learning so you will get to interact closely with our faculty and students.



03
**UNDERGRADUATE
 RESEARCH
 OPPORTUNITIES**

In most universities, only selected students have access to research opportunities. At SUTD, all undergraduates, including first year students and exchange students have the opportunity to work on research with our faculty.

sutd.edu.sg/iurop

As an avid fan of entrepreneurship, I've joined SUTD Entrepreneurship Venture and Enterprise Network (SEVEN). I frequently attend their fireside chats, and enjoy meeting both the guest speakers as well as my fellow entrepreneurial-minded students. It's interesting learning about the Singaporean entrepreneurship scene, and how it differs from the American, especially the Californian entrepreneurial scene.

Justin Yeung,
University of California, Los Angeles



04
**VIBRANT
 STUDENT LIFE**

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).



05
**AN INNOVATIVE,
 ENTREPRENEURSHIP
 CULTURE**

SUTD has a dedicated entrepreneurship centre that supports SUTD start-ups and provides resources and training to budding entrepreneurs like you!

entrepreneurship.sutd.edu.sg/

SINGAPORE UNIVERSITY OF TECHNOLOGY AND DESIGN (SUTD)

Singapore University of Technology and Design (SUTD) is Singapore's 4th public university and one of the world's first university to incorporate the art and science of design and technology into its interdisciplinary curriculum and research.

SUTD was established in collaboration with Massachusetts Institute of Technology (MIT) and incorporates elements of entrepreneurship, management and design thinking in its unique programmes.

We welcome students from partner universities to join us for a term of exchange and be part of this unique and dynamic culture and environment!

10 MINUTES
from Singapore Changi Airport

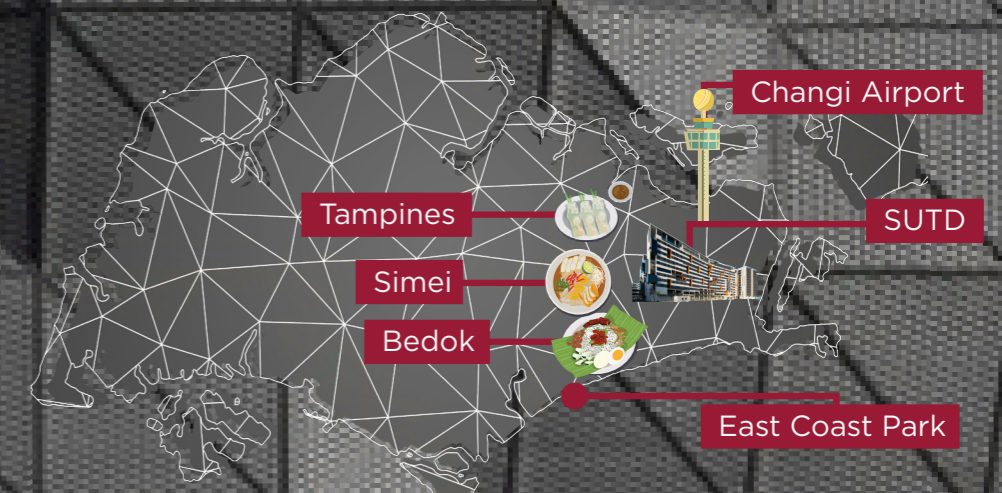
35 MINUTES
to City Centre

How does SUTD compare with the world's best engineering schools?

A study* by MIT recognises SUTD as "the foremost emerging leader in engineering education".

Our unique approach nurtures you to be future-ready and tackle multi-faceted issues of the 21st century with interdisciplinary solutions, powered by emerging technologies, and developed from the user's perspective.

*According to 'The global state of the art in engineering education', a study commissioned by MIT.



Campus Location

Located in the East of Singapore, the campus metro station connects you to anywhere in Singapore! The nearby towns of Bedok, Simei and Tampines are treasure troves of local cuisines. You can also head over to East Coast Park or Changi Beach to enjoy cycling along the coast.

sutd.edu.sg/About/Contact-Us

METRO STATION
right at SUTD's doorstep



Our Bachelor of Engineering and Master of Architecture degree programmes have received full accreditation:

sutd.edu.sg/About/Overview/Accreditation

AREAS OF STUDY

In SUTD, we do not have schools or colleges organized along traditional disciplines.

Instead, we looked at what the world needs when designing our curriculum - namely products, systems, services, and built environment.

smt.sutd.edu.sg

Science, Mathematics and Technology

SMT

Science and Technology for Healthcare | Data Driven World
Designing Energy Systems | Spatial Design World

SMT provides you with an engaging and hands-on learning experience to build a strong foundation in sciences and mathematics that cut across disciplines.



epd.sutd.edu.sg

Engineering Product Development

EPD

Computer Engineering | Electrical Engineering | Healthcare Engineering Design | Mechanical Engineering | Robotics

EPD prepares you for the leadership in conception, design, implementation and operation of innovative technology-intensive products.



istd.sutd.edu.sg

Information Systems Technology and Design

ISTD

Artificial Intelligence | Data Analytics | Financial Technology | IoT and Intelligent Systems | Software Engineering

ISTD prepares you to be the drivers of the future's digital development who possess abilities in computing and system knowledge in software, hardware and augmented intelligence.

dai.sutd.edu.sg

Design and Artificial Intelligence

DAI

AI Applications in Design | Machine Learning | Applied Deep Learning | Human Computer Interaction and AI

DAI prepares you to harness the power of AI to tackle both present and future challenges, improving design using AI across products, systems, services and the built environment.



esd.sutd.edu.sg

Engineering Systems and Design

ESD

Business Analytics and Operations Research | Supply Chain and Logistics | Financial Services | Infrastructure Systems

ESD advances a new generation of analysts, engineers, and researchers who can holistically design, analyse and optimise large-scale complex systems for a better world.



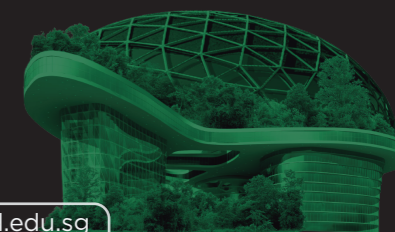
asd.sutd.edu.sg

Architecture and Sustainable Design

ASD

Studio | Building Technology | Design Computation | History, Theory and Culture

ASD prepares you for future needs of architecture in a digital era - ecological urban architecture, designing smart cities with big data, advanced design computation, digital fabrication etc.



hass.sutd.edu.sg

Humanities, Arts and Social Sciences

HASS

Fine Arts | History | Literature | Philosophy | Anthropology | Business and Economics | Psychology | Sociology

HASS helps you acquire capacity for self-reflection and critical thinking, to allow deeper awareness of the social role and impacts of innovation in the fields of technology and design.





SINGAPORE UNIVERSITIES STUDENT EXCHANGE PROGRAMME (SUSEP)

Applying for Exchange

THE SUTD EXPERIENCE

At SUTD, we believe in providing you the flexibility of building your own exchange experience and that one size does not fit all. You have the options of taking up either a **partial** or **full academic exchange** that suits your academic needs and interest.

 sutd.edu.sg/Student-Development/Global/Student-Exchange/Inbound/SUSEP

+++ Eligibility

Nominated by SUTD partner universities to enjoy tuition fee waivers for exchange at SUTD.

Capable of going through an academic term with subjects or projects delivered in English.

You should have a minimum cumulative GPA equivalent to a 3.0 on a 5.0 point scale.

+++ Exchange Options

Partial Academic Exchange

MIN. 12 CREDITS, MAX. 48 CREDITS



SUSEP students take a minimum of 1 subject (equivalent to 12 credits) at SUTD and the remaining subjects at their home university.



SUSEP students are to ensure that the class and exam schedules do not clash between SUTD and those of the home university, if any.

Full Academic Exchange

48 CREDITS



SUSEP students take a full term of studies at SUTD. The regular and maximum academic workload a SUTD undergraduate student is allowed to take in a term is 4 subjects (equivalent to 48 credits).

Applying for Exchange

SUTD SUBJECT INFORMATION

Each subject is typically 12 credits (except ASD subjects). You can enrol into a minimum of 12 credits or up to a maximum of 48 credits worth of subjects. All subjects are delivered in English and conducted in-person (except a few HASS subjects conducted virtually).

SUBJECTS OFFERED



Use **Subject Catalogue for Exchange Students** (Set Filter to Spring Term) to research subjects taught at SUTD.



+++
**Searching for
Subjects**



+++
**Subject Selection
Guidelines**

- Use the filter in Subject Catalogue to find subjects available to exchange students. You can search by the term the subject is being offered, level of study and identify the pillar/cluster that the subject is hosted under.
- Requests to take subjects not listed in the Subject Catalogue are considered on a case-by-case basis.
- In general, DAI, EPD, ESD, ISTD and HASS subjects are available to exchange students. Where pre-requisites are listed, you need to provide the syllabus or links to the subjects you completed at home university in your application.
- The subject catalogue is updated from time-to-time and there may be changes to the subjects offered.



SUBJECT APPROVAL AND REGISTRATION PROCESS

- ▶ **You will be asked to select up to 10 subjects** (in order of preference - 1st being the most preferred, 10th being the least preferred) **during exchange application.**
 - You are required to choose a host pillar (ASD, EPD, ESD, ISTD or HASS) during exchange application and you can take a combination of subjects from any pillar.
 - While every effort is made to accommodate your preferences, subject approval is subjected to fulfilment of pre-requisites and quota. Please keep your study plan flexible and plan for back-up subjects.
- ▶ **You will need to register for the subjects for enrolment prior to your arrival in SUTD.**
 - Subject approval does not translate to guaranteed subject enrolment, due to timetable scheduling. It is possible that the subject may be oversubscribed or cancelled (although this happens seldomly) and you will need to consider other subjects.
 - Cross-term and cross-pillar subjects as well as HASS subjects are more likely to have timetable clashes. The timetable is only published two weeks before the term starts.
- ▶ **It is possible to modify your study plan after the start of the term.**
 - You may request to add or drop subjects during Add Drop period (first two weeks of the term), depending on meeting pre-requisites, availability and timetable scheduling.











+++
**Restricted Subjects
for Exchange Students**

- ASD subjects are only available to Architecture students from **National University of Singapore.**
- Only subjects in Term 4, 6 and 8 are available to SUSEP students. Subjects in Term 1, 2, 3, 5 and 7 are not available.
- Some subjects are not open to exchange students (including SUSEP students). Refer to the remarks in the Subject Catalogue.
- International Undergraduate Research Opportunities Programme (iUROP) is currently not available to SUSEP students.

EXCHANGE TIMELINE

You will receive application instructions from SUTD via email after the nomination has been processed.

SPRING ACADEMIC (14-WKS)			
<p>01 Nomination for Exchange</p>  <p>You must be nominated by your home university first before applying to SUTD.</p> <p>Early Oct</p>	<p>02 Application for Exchange</p>  <p>Ensure that all supporting documents are submitted when completing your application. Please note that your application will be processed only after the application deadline.</p> <p>Mid-Oct</p>	<p>03 Offer and Acceptance</p>  <p>If successful, you will be informed via email along with the SUTD Handbook to prepare you for exchange. Login to accept the offer and view the list of approved subjects.</p> <p>End Nov</p>	<p>04 Online Matriculation</p>  <p>Matriculation is a formal process where you registers for study at SUTD. You will be informed on the procedures via email.</p> <p>End Nov</p>
<p>05 Subject Registration</p>  <p>You will be informed via email when the finalized timetable is available. Select the subjects you would like to enroll in, amongst the list of approved subjects.</p> <p>End December</p>	<p>06 Orientation</p>  <p>A compulsory 2-day Orientation is held on the Wednesday and Thursday before the first week of your exchange. You can meet your fellow exchange friends!</p> <p>Mid-January</p>	<p>07 Start of Exchange</p>  <p>In the event that you do not have sufficient enrolled subjects, you can modify your study plan during the Add Drop period (first two weeks of exchange).</p> <p>End January (Week 1 of Term)</p>	<p>08 End of Exchange</p>  <p>Ensure that you have completed all the assignments for all the subjects/projects you take.</p> <p>End January (Week 14 of Term)</p>

Dates may be subjected to change.



ADMINISTRATIVE INFORMATION

- SUTD Hostel is not available to SUSEP students.
- SUSEP students are not required to purchase SUTD insurance since they are covered by existing insurance at the home university.
- SUSEP students are not required to pay Compulsory Miscellaneous Fees (CMF).
- SUTD Exchange Awards and Scholarships are not available to SUSEP students.



WELCOME TO SUTD

SUTD
SINGAPORE UNIVERSITY OF
TECHNOLOGY AND DESIGN

LIFE
AT SUTD

Life at SUTD

STATE-OF-THE-ART FACILITIES

There is more to life at SUTD than studying. Make the best of a campus designed and build to encourage innovation, interaction and collaboration.

Find out more at:
virtual.tour.sutd.edu.sg

Find out more at:
sutd.edu.sg/Campus-Life/F-B

Find out more at:
sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre

Find out more at:
sutd.edu.sg/Education/Academic-Facilities



Sports & Recreational Centre



Campus Centre



Fabrication Laboratory



Cafeteria



Interactive Cohort Classroom



Library Discussion Booth



STUDENT LIFE

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).

+++

Student Clubs

Whether it's ballroom dancing, boxing, jamming or coding, students are free to discover their passions. All Fifth Rows are led and run by students, and beginners are welcome to join any and as many of the student clubs as they wish.

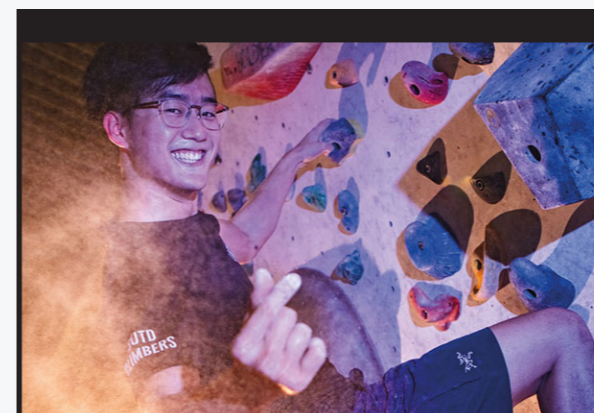
Many exchange students take this as an opportunity to pick up new skills and hobbies, meet new friends and forge lasting friendships!

There are more than 80 student clubs on campus, grouped in 5 clusters:

- Arts
- Community
- Sports
- Culture
- Makers



sutd.edu.sg/Student-Development/Student-Life/Student-Organisations-Fifth-Row



+++

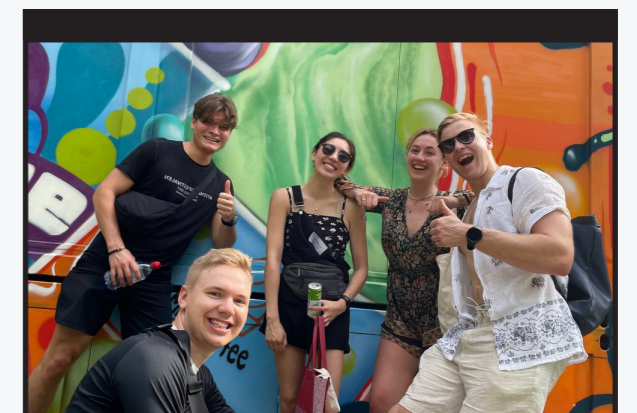
Orientation Week

Once you arrive at SUTD, you will be welcomed with a series of activities organised as part of the 2-day compulsory Orientation Programme.

It is a great way to kickstart your exchange at SUTD as you get to meet your fellow exchange students from different universities!

With the help of exchange student buddies, you will learn more about the available resources and support services on campus, and familiarise yourself with the nearby neighbourhoods around SUTD.

More information on Orientation Programme will be shared via email closer to the start of the term.





? REQUEST FOR SPECIAL SUPPORT

▶ Submit a request by emailing global@sutd.edu.sg

All requests will be reviewed by SUTD Office of Student Life / Office of Student Administration and are subjected to approval. You may either submit a doctor's memo (specifying the recommended support) or an official letter from your home university to support your request.

To ensure that there is adequate time to process your request, we recommend that you reach out to us as early as possible, after you receive the Letter of Exchange Offer from SUTD.

▶ Schedule a Meeting (if necessary)

If necessary, SUTD will reach out to you to better understand your needs and discuss on the possible support during your exchange at SUTD.

Life at SUTD

STUDENT SUPPORT

SUTD community is made up of a melting pot of diverse backgrounds that have different approaches to life and ideals. We strive to provide a safe and conducive environment that caters to the needs of the community.

+++ Barrier-free Facilities

- Barrier-free access to and within buildings
- Access to lifts for persons with disabilities
- Toilets across the campus, for persons with disabilities
- Interconnectivity areas between buildings that allow for seamless movement
- Ramps with tactile indicators at road crossings

+++ Examination Support

- Bigger font and paper size (A3 size) of examination question papers for visually impaired students
- Physically-impaired students allowed to enter examination hall earlier or given access to customized tables at the front or back of examination hall
- Extra writing time during examinations, for students with certain medical conditions (e.g. dyslexia) could be accommodated, with endorsement from medical doctors
- Laptop and printer can be issued to students with writing difficulties
- A printed copy of the examination announcements can be issued to hearing-impaired students

+++ Education Support

- Additional support, such as module consultations or extra tutorials, might be provided based on individual condition(s)

Enabling Students (ES) Fund: Supports students with physical, hearing or visual impairment who require Assistive Technology devices and support services

+++ Well-being Services

- Provide professional counselling service at no charge for students
- Self-help psycho-educational resources
- Talks, workshops and training for the University community to promote the development of personal growth, life skills and mental health and wellbeing
- Support to critical incidents involving students who may need immediate psychological or medical care

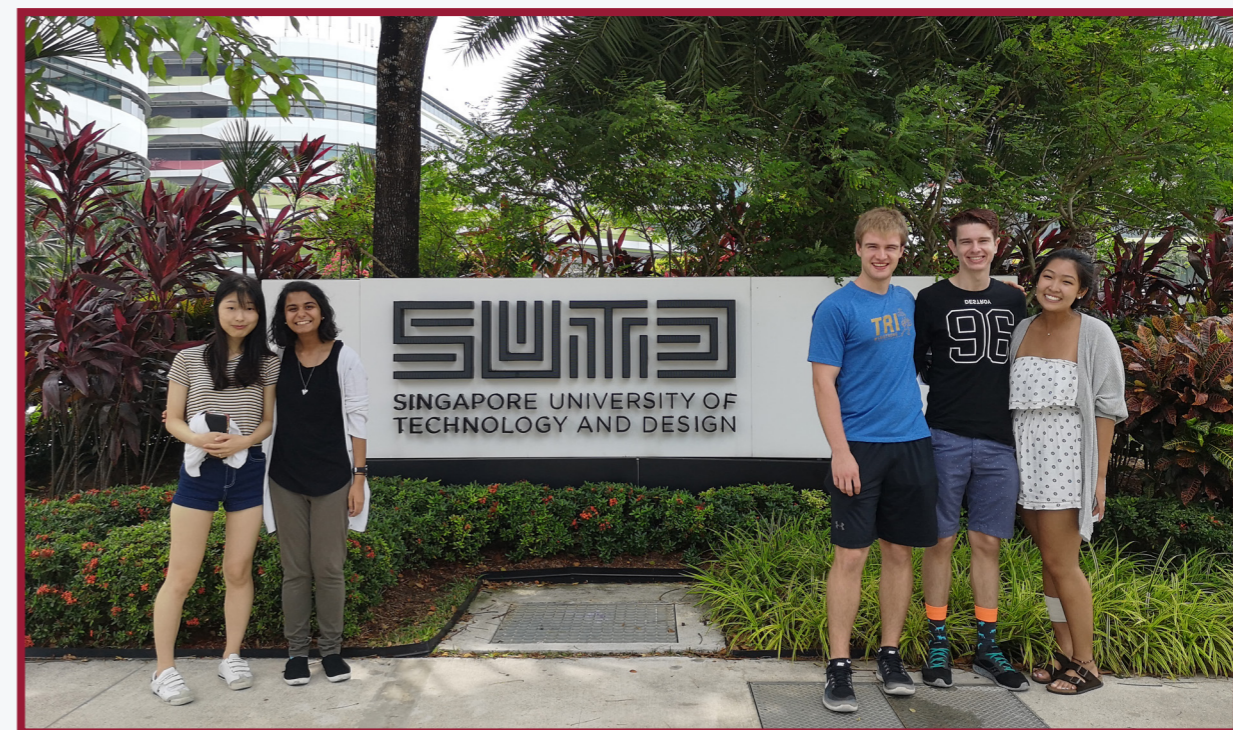
sutd.edu.sg/Student-Development/Well-being-Services


[sutd.edu.sg/Campus-Life/Diversity-and-Inclusion/Special-Education-Needs-\(SEN\)-Support](https://sutd.edu.sg/Campus-Life/Diversity-and-Inclusion/Special-Education-Needs-(SEN)-Support)



2025 KEY EXCHANGE DATES

Spring 2025 (14-weeks)	
Orientation	22 Jan & 23 Jan 2025, Wed & Thu
Start of Exchange	27 Jan 2025, Mon
Recess Week	09 - 16 Mar 2025
Final Exams	30 Apr - 02 May 2025 <i>Wed, Thu and Fri of Week 14 are official designated days for final examinations. Sat is designated for exam if required.</i>
End of Exchange	03 May 2025, Sat



 *Dates are subjected to change.
You may refer to: sutd.edu.sg/academic-calendar

CREDIT SYSTEM


1 SUTD Subject Credit (SCs) is equivalent to 1 hour of workload per week. The subject workload in terms of hours and SCs is represented by a series of 3 numbers. All of the 3 numbers add together to represent the total SCs for the subject.

For example:
3-5-4 (Total SCs is 12)

“3” (first number) represents actual contact hours for lectures or cohort-based learning per week

“5” (second number) represents hours for laboratory, design or fieldwork per week

“4” (third number) refers to hours a student is expected to spend on preparation per week

 Please check with your home university on the credit transfer matters.

Email global@sutd.edu.sg if you require more information on the assessment and syllabus of respective subjects.

GRADING SYSTEM

SUTD uses a 5-point grading system as follows:

Grade	Point	Remarks
A+	5.30	Exceptional performance
A	5.00	Excellent performance
A-	4.50	Excellent performance in most aspects
B+	4.00	Very good performance
B	3.50	Very good performance in most aspects
B-	3.00	Good performance
C+	2.50	Fairly good performance
C	2.00	Satisfactory performance
D+	1.50	Improvement needed
D	1.00	Minimally acceptable performance with much improvement needed
F	0.00	Fail



+++

Documents Required Checklist

Items	Remarks
<p>1 Front and Back of NRIC <i>For Singaporeans and PRs</i></p>	<ul style="list-style-type: none"> OR Provide passport particulars page (For International Students)
<p>2 Latest Official Academic Transcript (s) <i>Colour scanned copy, in pdf format, max 5 MB</i></p>	<ul style="list-style-type: none"> Issued by your home university with an explanation of the grading system. It should reflect the courses you have taken. English translated transcript is required if your home university is a non-English medium university. Provide both Bachelor's and Master's transcript reflecting the courses you have taken. <i>(For Postgraduate students)</i>
<p>3 TOEFL/IELTS Score <i>Colour scanned copy, in pdf format, max 5 MB</i></p>	<ul style="list-style-type: none"> Optional, if there are applicable results
<p>4 Architecture Portfolio</p>	<ul style="list-style-type: none"> Mandatory only for students who wish to read ASD subjects.
<p>5 Subjects Information Taken at Home University that Satisfies the Pre-requisites</p>	<ul style="list-style-type: none"> Mandatory for students who wish to take any subjects with pre-requisites

+++ Submitting Application Procedures

STEP 1 CREATE AN APPLICATION ACCOUNT

Visit Admission Portal (admission.sutd.edu.sg) and create an application account.

Enter your own User ID, Full Name (**as per your passport**) and your Email Address. You will receive an email with User ID and Password at the email address you have entered upon successful account registration. You will be required to change your password upon the first login.

STEP 2 START APPLICATION

1. Select Application Type (Inbound) and Period of Study.
2. Select the correct Application Programme:
Academic and Research / Academic

STEP 3 SUBMIT APPLICATION

There are 6 sections in the application.

- Account Holder's Declaration
- Personal Information - Personal Particulars, Contact Information etc.
- Academic Qualifications
- Supplementary Results
- Pillar & Subject Selection

Please read the instructions carefully at each stage of the application. Ensure that all supporting documents are submitted to avoid delay in processing of your application. Remember to click "Save" after you have completed each section.



+++ How can I be nominated for exchange at SUTD?

You must be enrolled as a full-time student at one of our partner universities.

You can then apply through your home university exchange programme and your home university will nominate you.

Visit sutd.edu.sg/Student-Development/Global/Student-Exchange/Inbound/SUSEP to find out if your home university is one of SUTD partner universities.

+++ What if my home university is not one of SUTD partner universities?

SUTD only provides student exchange opportunities to students from partner universities whom we have formalized collaborations through official agreements.

Should you be interested to pursue a term of study with SUTD, you may consider the option of enrolling with us as a non-graduating fee-paying student.

+++ How many terms can I spend my exchange at SUTD?

You can spend up to a maximum of 1 term at SUTD, subjected to availability. Reach out to your home university for further advice.

+++ What happens after I submit my application?

We will contact you if there are any missing documents or for further clarifications.

Your application will be processed only after the application deadline.

You will be notified via email on the outcome of your application.

+++ Can non-engineering students come to SUTD on exchange?

Yes, SUTD offers non-engineering subjects as well, mainly from the Humanities, Arts and Social Sciences (HASS) cluster. As places in each HASS subject are very limited, we advise students to be flexible with their study plan.

In general, students can apply for cross-pillar subjects as long as they fulfil the pre-requisites, subjected to availability and timetable scheduling.

+++ Can I change my subjects after the start of the exchange?

Yes, there is an Add Drop period in the first two weeks of exchange, where you can add or drop subjects. Adding of subjects is subjected to fulfilment of pre-requisites, availability and timetable scheduling.

You will be briefed on the procedures during Orientation.

+++ How can I get my Learning Agreement endorsed?

Please email global@sutd.edu.sg and request for your Learning Agreement to be endorsed.

+++ How will I receive my transcript?

Hardcopy transcript will be sent to your home university within two months after the end of exchange.



CAN'T FIND THE ANSWER YOU ARE LOOKING FOR?

Reach out to your home university or contact SUTD Inbound Exchange team at global@sutd.edu.sg.

General Information

SUTD Global
sutd.edu.sg/Global

SUTD Curriculum
sutd.edu.sg/Education/Unique-Academic-Structure

Academic Calendar
sutd.edu.sg/academic-calendar

SUTD Virtual Tour
virtualltour.sutd.edu.sg

Pillars / Cluster / Programme / Research

Engineering Product Development (EPD) Pillar
epd.sutd.edu.sg

Engineering Systems and Design (ESD) Pillar
esd.sutd.edu.sg

Information Systems Technology and Design (ISTD) Pillar
istd.sutd.edu.sg

Architecture and Sustainable and Design (ASD) Pillar
asd.sutd.edu.sg

Design and Artificial Intelligence (DAI) Pillar
dai.sutd.edu.sg

Humanities, Arts and Social Sciences (HASS) Cluster
hass.sutd.edu.sg

Science, Mathematics and Technology (SMT) Cluster
smt.sutd.edu.sg

Campus / Student Life

SUTD Fifth Row
sutd.edu.sg/Campus-Life/Student-Life/Student-Organisations

SUTD Sports and Recreation Centre
sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre

SUTD Library
mylibrary.sutd.edu.sg

SUTD Wellbeing Services
sutd.edu.sg/Student-Development/Well-being-Services

SUTD Special Needs Support
sutd.edu.sg/Campus-Life/Diversity-and-Inclusion

SUTD Health & Insurance
mycg.com.sg/sutd

CONNECT WITH US

 sutd.edu.sg/Global

 global@sutd.edu.sg

 #SUTDexchange
@SUTDSG

 SUTDsingapore